

PROGRAMME FOR INTERNSHIP FOR DEGREE/PG/RESEARCH STUDENTS IN KERALA STATE COMMISSION FOR PROTECTION OF CHILD RIGHTS

The Kerala State Commission for Protection of Child Rights provides opportunities to students by holding Internship Programme throughout the year. The main objective of this programme is to familiarise the interested and willing students with the different aspects of child rights and the corresponding legal provisions. The Programme is open for students pursuing studies in Law/Social Work/Any Other Degree or PG or doing Research from recognized Colleges/ Institutions/Universities in India.

GUIDELINES OF THE PROGRAMME

1. Duration of internship will be as approved by the Commission on the basis of information provided in the application.
2. Internship is a full-time programme and hence interns are required to observe working hours of the Commission. Any absence during the working hours may result in extension of the period of internship. The internship may be discontinued at any time if the performance of the intern is not found satisfactory or the intern is absent without authorisation of the Commission.
3. The intern shall maintain the dignity, decorum and discipline in the Commission's office, failing which the internship will be liable to be terminated.
4. No remuneration/expenses will be paid to the students during the Internship.
5. The interested students pursuing studies at any recognized College/Institution/ University may apply in the prescribed form given in Annexure with a photo ID proof (Photocopy of Identity card issued by the institution). Application in any other format will not be entertained.
6. Application must contain recommendation and declaration of the Head of the Institution/Department, annexed as Annexures 2 and 3, where the candidate is

pursuing his/her studies. Applications received without recommendation and declaration will not be entertained.

7. Applications should be made at least one month in advance, clearly mentioning the month for which internship is to be considered.
8. Completed applications in the prescribed format may be sent either by post or by hand to reach "*The Registrar, Kerala State Commission for Protection of Child Rights, T.C 14/2036, Vanross Junction, Kerala University.P.O, Thiruvananthapuram-34*" and can also be e-mailed at childrights.cpcr@kerala.gov.in.
9. Incomplete applications will not be entertained.
10. All these applications will be scrutinized and the selection of students shall be subject to the availability of slot and approval of the Commission.
11. Interns shall present a report of the work as well as study carried out, at the end of their internship and submit to the Commission for evaluation and suggestions, if any.
12. A Certificate will be issued to the Intern at the end of his/her internship only after evaluation of the report.
13. Certificate of successful completion of internship will be issued only if the internee successfully completes the full period of internship. In no case, Certificate regarding partial completion of internship will be issued.
14. All the above requirements for internship are subject to relaxation by the Commission.

(Sd/-)
CHAIRPERSON

Application No. _____

Annexure – I

**APPLICATION FOR INTERNSHIP WITH THE
KERALA STATE COMMISSION FOR PROTECTION OF CHILD RIGHTS**

1. Name :
2. Age and Date of Birth :
3. Address for correspondence :
4. Permanent Address :
5. E-mail address :
6. Mobile No./Telephone No. :
7. Educational Qualification starting from 1st year of Degree onwards

Affix a recent
passport size
photo

| Sl. No. | Name of University/ Institution | Subjects | Examination Passed | Year of Passing | Percentage/ Grade obtained in Semesters |
|---------|---------------------------------|----------|--------------------|-----------------|---|
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8. Name of the Institution and semester of the Course presently pursuing and its duration :
9. Are laws relating to children part of the course being pursued? :
10. Period during which internship required (specify month and year) :
11. Name of the Head of Department of the present Institution with telephone number and e-mail :
12. Indicate the proposed topic of study/research during internship with a brief note on specific aspects relating thereto :

DECLARATION

I,, doing Semester of
Course in (Name of institution) hereby
declare that in the event of selection for internship in the office of the Kerala State
Commission for Protection of Child Rights, I will undergo internship as per the terms and
conditions stipulated by the Commission.

Place:

Date:

Name and Signature of the Student

Annexure – II

CERTIFICATION AND RECOMMENDATION BY INSTITUTION

Certified that Mr./Ms..... is pursuing course and presently in.....year/semester in the Institution/College/University. He/She is eligible for internship in the Office of the Kerala State Commission for Protection of Child Rights as he/she possesses the eligibility criteria prescribed by the Commission. Hence he/she is recommended for internship at the Commission's office.

Place:

Date:

(Office Seal)

Signature, name, Designation and
Office Address of the Head of the
Institution/Department

Annexure – III

DECLARATION BY THE HEAD OF THE DEPARTMENT/INSTITUTION

I hereby declare that Mr./Ms., who is pursuing Course in this institution will be allowed to do internship in the office of the Kerala State Commission for Protection of Child Rights during the period approved by the Commission.

Place:

Date:

(Office Seal)

Signature, name, Designation and
Office Address of the Head of the
Institution/Department